



GENERAL DOCUMENTATION	DG-PO7-Rev1
Staff behavior policy	Applicable as of: 11/February/2020 There is no prior document

Ecobella S.A.S. requires that any person, either employees, visitors or third parties comply with the following conditions when entering into the premises:

- Smoking, eating or drinking any food or beverage is forbidden.
- Chewing gum is not allowed.
- It is forbidden to spit, cough or sneeze over machines, tools, raw material or products.
- The use of rings, watches, bracelets, necklaces, jewelry, piercings or earring are forbidden in the manufacturing and storage areas.
- All employees must appear in proper hygiene conditions.
- Nails must be short and clean.
- Nail polish and false eyelashes are forbidden.
- It is not allowed the use of any element above the waist or behind the ears.
- Clothing intended for food protection or hygienic purposes should not be used for any other purpose.
- It is forbidden to keep in personal lockers any tool or equipment used in the manufacturing process as well as garbage or dirty clothing.
- Personnel working in or entering areas where exposed products or materials are handled should wear suitable, clean work clothes in good condition.

The Board

Agustín Vierheller